

COURSE/MODULE DESCRIPTION (SYLLABUS)

1.	Course/module Written documents publishing
2.	University department Institute of History
3.	Course/module code
4.	Course/module type – mandatory (compulsory) or elective (optional) elective
5.	University subject (programme/major) Public history
6.	Degree: (<i>master, bachelor</i>) Master
7.	Year (if applicable)
8.	Semester (<i>autumn, spring</i>) both
9.	Form of tuition and number of hours Class, 2x30 h
10.	Name, Surname, academic title IINiB
11.	Initial requirements (knowledge, skills, social competences) regarding the course/module and its completion
12.	Objectives

13 .	Learning outcomes Has advanced knowledge of historical, archival and editorial terminology. Knows and understands basic terms and principles of the protection of intellectual property and the necessity and rules of copyright management. Has theoretical knowledge about the issues of editorial process of various textual materials (literature, historical sources, press publications and other texts) Is acquainted with the professional routine of a contemporary publishing house and journal and webpage editorial staff. Performs in-depth skills of preparing various written and media messages in English. Is capable of using traditional and digital media in editorial practice. Can do basic editorial tasks (editing, proofreading, desktop publishing). Correctly identifies and solves the dilemmas related to the popularization of historical knowledge. Systematically monitors the public memory of the past and consciously joins the efforts to shape it with the use of divergent innovative forms of persuasion and in accordance with ethical principles.	Outcome symbols, e.g.: <i>K_W01*</i>, <i>K_U05</i>, <i>K_K03</i> K_W02 K_W09 K_W13 K_W14 K_U09 K_U11 K_U12 K_K04 K_K06
14 .	Content	
15 .	Recommended literature	
16 .	Ways of earning credits for the completion of a course /particular component, methods of assessing academic progress: lecture:	

	class: laboratory: seminar: other:	
17	Language of instruction English	
18	Student's workload	
	Activity	Average number of hours for the activity
	Hours of instruction (as stipulated in study programme) : - lecture: - classes: - laboratory: - other:	30
	student's own work, e.g.: - preparation before class (lecture, etc.) - research outcomes: - reading set literature: - writing course report: - preparing for exam:	30 30 90 0
	Hours	180
	Number of ECTS	6

* Key to symbols:

K (before underscore) - learning outcomes for the programme

W - knowledge

U - skills

K (after underscore) - social competences

01, 02, 03 and subsequent - consecutive number of learning outcome